

**TOWN OF POLK
SPECIAL TOWN BOARD MINUTES
August 26, 2009**

I. Call Meeting to Order 8:00 a.m. - a Special Meeting of the Town of Polk Town Board was called to order by Chairman Albert Schulteis at 8:00 a.m. at the Polk Town Hall. Chairman Schulteis started the meeting with the Pledge of Allegiance.

A. Official Meeting Notice - Chairman Schulteis reported that the notice of the meeting was sent to the West Bend Daily News, the Hartford Times Press, WBKV, WTKM, Milwaukee Journal Sentinel and posted at the Town Hall, Highway View School, Cedar Hills bulletin boards, and also posted on the Town of Polk website.

B. Roll Call - Members present: Chairman Albert Schulteis, Supervisor Harold Groth, Supervisor Ted Merten, and Catherine Whelan, Clerk

II. Discussion and Possible Action on the following:

A. Hiring an Alternate Employee for the Recycling Center -

Motion was made by Supervisor H. Groth to hire Herbert Kieferndorf as an alternate for the Recycling Center at a starting wage of \$8.50 per hour. Motion was seconded by Supervisor T. Merten. Motion carried.

B. Contract with Pitney Bowes for Mailing System Renewal - Representative Luke Miller from Pitney Bowes explained the DM100 digital mailing system has a 5-lb integrated scale and DF 100 Folder - manually insert to tri-fold one to three pages. The cost for 60 months is 51.08 per month can be paid quarterly, annual or twice a year. The cost would save us about \$10.00 per month compared to the \$61.00 we are paying now.

Motion was made by Supervisor H. Groth to lease the DF 100 for five years at a cost of \$51.08 per month, seconded by Supervisor T. Merten. Motion carried.

C. Road Work Repair - Chairman A. Schulteis stated he received estimates for repair work of the following roads:

Peaceful Hills - Cul de Sac an area of 88' x 23' - Cost of repair estimated at \$4,325.00.

Saw cut and remove asphalt - Excavate 20' x 12' for 8" grave base - Add necessary gravel and grade - Roll for compaction - Asphalt 2 1/2" surface course asphalt after compaction.

Peaceful Hills - Cul de Sac - Alternate - 300' north of Cul de Sac an area of 22' x 80' - Cost of repair estimated at \$1, 870.00.

Asphalt - surface patch 2" average after compaction.

Stoney Lane - Area 300' x 10' - Cost of repair \$4,180.00

Prep - clean and sweep - apply tack coat - Asphalt - Surface patch 2" average.

Birnanwood Drive - Area 109' x 3' - Cost of repair \$1,475.00

Prep - grade shoulder and ditch for drainage - Asphalt - 2 ½" surface coarse after compaction.

Motion was made by Supervisor T. Merten to approve the individual road work from Hilltop Asphalt Corp. The roads are Peaceful Hills Cul de Sac an area of 88' x 23', estimated cost of \$4,325.00, Peaceful Hills Cul de Sac alternate 300' north of Cul de Sac an area of 22' x 80', estimated cost of \$1,870.00, Stoney Lane area 300' x 10', cost \$4,180.00 and Birnanwood Drive area 109' x 3', cost \$1,475.00. Motion was seconded by Supervisor H. Groth. Motion carried.

III. Adjournment -

A motion to adjourn was made by Supervisor Ted Merten and seconded by Supervisor Harold Groth. Motion carried and Special Town Board meeting was adjourned at 8: 30 a.m.

Respectfully Submitted,

Catherine Whelan
Town Clerk